



2010

American Truck School, LLC

“The School for Drivers”

Owned and Operated by Drivers

8530 Commercial Way
Redding, CA. 96002
Phone: (530) 223-5693
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(888) 700-5693

<http://americantruckschools.com>
atsllc@sbcglobal.net

2010 American Truck School, LLC Catalog

Effective January 2, 2010 through December 31, 2010

This catalog was developed for the period January 2, 2010 through December 31, 2010. All statements herein are announcements of present policies and practices. They are subject to change at any time without prior notice. Changes will be published as addendum to this catalog.

All information in this American Truck School, LLC catalog is current and correct and is so certified as true by Roger Smith, Owner.

Roger Smith, Owner


Roger Smith



Redding Campus Directions

8530 Commercial Way
Redding, CA 96002
Phone: 530-223-5693
Fax: 530-223-1086

Email: atsllc@sbcglobal.net
Web Page <http://americantruckschools.com>



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APPROVAL-DISCLOSURE STATEMENT

American Truck School, LLC is located at the following location:

Redding Campus
8530 Commercial Way
Redding, CA. 96002
Phone: (530) 223-5693
Fax: (530) 223-1086
(800)700-5693

Email: atsllc@sbcglobal.net

Web Page: <http://americantruckschools.com>

American Truck School's Tractor-Trailer Operator course has been approved by the **Bureau for Private Postsecondary and Vocational Education** according to California Education Code, Section 94311. The Bureau's approval means that the institution and its operation comply with the standards established under law for occupational instruction by private Post-Secondary educational institutions. Persons seeking any questions or problems should first contact the instructor in charge. Requests for further action may be made to the Campus Director of **American Truck School, LLC**. Unresolved conflicts may be directed to the:

Bureau for Postsecondary and Vocational Education at:
PO Box 980818
W. Sacramento, CA 95798-0818
(916) 445-3427

California statute requires that a student who successfully completes a course of study should be awarded an appropriate diploma or certificate verifying the fact. Prospective enrollees are encouraged to visit the physical facilities of the school and discuss personal educational or occupational plans with the school personnel prior to enrolling or signing enrollment agreements.

OWNERSHIP

American Truck School, LLC is locally owned and operated by Roger Smith. **American Truck School, LLC** is operated with pride and a stated mission to become the premier Truck Driver Training Institution in the state of California.

ASSOCIATIONS

American Truck School, LLC is a member of CTA - California Trucking Association.

American Truck School, LLC is a member of the National Welfare to Work Partnership.

GENERAL INFORMATION

HISTORY ♦ American Truck School, LLC was established as a result of the cooperative efforts of Roger Smith and Jerry Williams. After many years of working in the trucking industry as well as the driver training industry; Roger and Jerry have developed what they believe to be the best combination of curriculum, facilities, and equipment in the northwest.

PHILOSOPHY ♦ The objective of **American Truck School, LLC** is to prepare our students with the knowledge and skills necessary to pass the California Truck Driver License examination administered by the Department of Motor Vehicles. We are dedicated to providing quality training, followed by placement services designed to bring graduates and employers together resulting in jobs.

INSTRUCTOR QUALIFICATION ♦ AMERICAN TRUCK SCHOOL, LLC Instructors are required to have a minimum of two years over the road experience. Be able to obtain (with American Truck School, LLC assistance) a California State Certification for Truck Driver Instruction. Meet driving record standards set for students and instructors.

EQUIPMENT ♦ American Truck School, LLC will be using late model conventional tractors, and long trailers, to meet industry standards. **American Truck School, LLC** maintains each piece of equipment at the highest level.

COURSE INFORMATION ♦ Tractor Trailer Operator Program

American Truck School, LLC uses the latest training techniques in the industry. Students participate in a combination of training that involves; classroom training, small group participation sessions, and behind the wheel experience.

American Truck School, LLC offers on site skills training available during regular business hours. Daily sessions are eight (8) hours per day, five (5) days a week, unless other arrangements have been made with management. The hours of operation are from 7:30 a.m. to 4:15 p.m. with a ¾ hour set aside for a lunch break.

Training hours may include the use of a variety of equipment including loaded trailers, long trailers, and state-of-the-art conventional tractors. Students will train on a variety of road types from mountain roads to city and freeway traffic.

American Truck School, LLC has a ratio of student to instructors/tractors of three (3) to four (4) during the behind the wheel sessions. The ratio during the classroom and skills training sessions is six (6) to eight (8) students per instructor.

BILINGUAL INSTRUCTION ♦ American Truck School, LLC does not offer instruction in English-as-a-second language at this time.

FACILITIES ♦ American Truck School, LLC operates one training facility.

American Truck School, Redding is located on 4 1/2 acres off interstate 5. Access is from the S. Bonnyview/Churn Creek Road exit leading to Commercial Way from Churn Creek Road. The campus is visible from Interstate 5 and is adjacent to a motel and there are several restaurants close by.

The facility consists of approximately 5000 sq. feet divided into; front offices, reception area, classroom, break-room, instructor's office, restroom, shop and maintenance area. There is an additional restroom next to the shop and maintenance area.

The Redding Campus provides a resource library complete with training manuals, comprehensive supply of training videos, industry periodicals, employment information, and up-to-date industry information. The resource area is located in an alcove outside the classroom on the second floor.

The classroom is approximately 200 sq. ft and will accommodate up to twelve (12) students. The classroom will be available for students to use during school hours to complete individual training in areas in which a student may need additional assistance.

The facility provides for on-site skill practice enabling individual instruction. **American Truck School's** large campus offers many on-site advantages such as:

Covered Truck Bay for pre-trip training and practice
Skills practice area-approximately 110,000 sq. ft.

ADMINISTRATIVE POLICIES

ADMISSION REQUIREMENTS ♦ To be accepted for training as a truck driver, an applicant must:

- ♦ Obtain a Ten Year DMV printout
If the applicant has any DUI convictions or more than three moving violations, he/she must meet with the **American Truck School, LLC** director so that a determination, on an individual basis, can be made concerning the admittance into this training facility.
 - ♦ Submit a ten-year verifiable work history
 - ♦ Disclose any felony convictions
 - ♦ Report any Worker's Compensation claims in the last three years, and any back or neck problems.
 - ♦ Possess a California License, and a Class A Learner's permit, or an approved transfer of license application
 - ♦ Be at least 18 (eighteen) years of age. Minimum age for interstate drivers is 21 (twenty-one).
 - ♦ Pass a NIDA 5 (five) drug screen test. According to the U.S. Department of Transportation Regulation 382.103, 382.103 student drivers are required to test even though they may not yet possess a CDL.
 - ♦ Pass an Admissions Test
 - ♦ Pass DOT Physical.
- ❖ **NO PERSONS SHALL BE DENIED ADMISSION ON THE BASIS OF RACE, CREED, COLOR, SEX OR NATIONAL ORIGIN.**

The **American Truck School, LLC** Director must give final approval before an applicant is accepted as a student. **American Truck School, LLC reserves the right to accept, or reject, any applicant.**

ADMISSION PROCEDURE ♦ Students interested in entering training with **American Truck School, LLC** should apply for admission for acceptance to begin enrollment and ensure a start date. After completing the enrollment paper work and meeting the Admission Requirements, the application will be reviewed and the student will be notified, in a timely manner, of the decision. All decisions concerning admission are confidential.

**FOUR WEEK TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆ CURRICULUM HOURS ◆

American Truck School, LLC training curriculum hours include:

Classroom: 30 Hours

Orientation	3.0
D.O.T. Rules & Regulations	3.0
Log Book Hours of Service	19.0
Air Brakes	2.0
CDL Written Tests	3.0

Vehicle Inspections: 22 Hours

Walk Around Inspection	10.0
In-Cab Inspection	10.0
Brake Adjustment	2.0

Drive Test Breakdown: 82 Hours

Shifting	32.0
Lane Position	9.0
Turns	9.0
Railroad Crossings	5.0
Speed Management	9.0
Hazard Perception	9.0
Braking Techniques	9.0

Skills Test Breakdown: 22 Hours

Straight Line Backing	5.0
Alley Dock	10.0
Parallel Parking	6.0
Measured Stop	1.0

Hooking and Sliding: 4 Hours

Truck Trailer Hook-up	2.0
Fifth-Wheel Slider	1.0
Trailer Tandem Slider	1.0

TOTAL PROGRAM HOURS 160.0

American Truck School, LLC ♦ 2010 CLASS SCHEDULE
Four-Week Course

<u>Start Date</u>	<u>Graduation</u>	<u>Start Date</u>	<u>Graduation</u>
12/28/2009	01/25/2010	06/28/2010	07/23/2010
01/04/2010	01/29/2010	07/05/2010	07/30/2010
01/11/2010	02/05/2010	07/12/2010	08/06/2010
01/18/2010	02/12/2010	07/19/2010	08/13/2010
01/25/2010	02/19/2010	07/26/2010	08/20/2010
02/01/2010	02/26/2010	08/02/2010	08/27/2010
02/08/2010	03/05/2010	08/09/2010	09/03/2010
02/15/2010	03/12/2010	08/16/2010	09/13/2010
02/22/2010	03/19/2010	08/23/2010	09/20/2010
03/01/2010	03/26/2010	08/30/2010	09/27/2010
03/08/2010	04/02/2010	09/06/2010	10/04/2010
03/15/2010	04/09/2010	09/13/2010	10/08/2010
03/22/2010	04/16/2010	09/20/2010	10/15/2010
03/29/2010	04/23/2010	09/27/2010	10/22/2010
04/05/2010	04/30/2010	10/04/2010	10/29/2010
04/12/2010	05/07/2010	10/11/2010	11/05/2010
04/19/2010	05/14/2010	10/18/2010	11/12/2010
04/26/2010	05/21/2010	10/25/2010	11/19/2010
05/03/2010	05/28/2010	11/01/2010	12/01/2010
05/10/2010	06/07/2010	11/08/2010	12/08/2010
05/17/2010	06/14/2010	11/15/2010	12/15/2010
05/24/2010	06/21/2010	11/22/2010	12/22/2010
06/01/2010	06/28/2010	11/29/2010	12/24/2010
06/07/2010	07/02/2010	12/06/2010	12/31/2011
06/14/2010	07/09/2010	12/13/2010	01/07/2011
06/21/2010	07/16/2010	12/20/2010	01/14/2011
		12/27/2010	01/21/2011

HOLIDAY CLOSURE SCHEDULE

American Truck School, LLC observes the following holidays:

- | | |
|---------------|------------------|
| Memorial Day | Thanksgiving Day |
| Labor Day | New Year's Day |
| Christmas Day | |

**SIX WEEK TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆CURRICULUM HOURS◆

American Truck School, LLC training curriculum hours include:

Classroom: 30 Hours

Orientation	3.0
D.O.T. Rules & Regulations	3.0
Log Book Hours of Service	19.0
Air Brakes	2.0
CDL Written Tests	3.0

Vehicle Inspections: 21 Hours

Walk Around Inspection	10.0
In-Cab Inspection	10.0
Brake Adjustment	1.0

Drive Test Breakdown: 135 Hours

Shifting	67.0
Lane Position	20.0
Turns	16.0
Railroad Crossings	5.0
Speed Management	9.0
Hazard Perception	9.0
Braking Techniques	9.0

Skills Test Breakdown: 40 Hours

Straight Line Backing	12.0
Alley Dock	13.0
Parallel Parking	12.0
Measured Stop	3.0

Hooking and Sliding: 14 Hours

Truck Trailer Hook-up	6.0
Fifth-Wheel Slider	4.0
Trailer Tandem Slider	4.0

TOTAL PROGRAM HOURS 240.0

**American Truck School, LLC ♦ 2010 CLASS SCHEDULE
Six-Week Course**

<u>Start Date</u>	<u>Graduation</u>	<u>Start Date</u>	<u>Graduation</u>
12/28/2009	02/08/2010	06/28/2010	08/06/2010
01/04/2010	02/12/2010	07/05/2010	08/13/2010
01/11/2010	02/19/2010	07/12/2010	08/20/2010
01/18/2010	02/26/2010	07/19/2010	08/27/2010
01/25/2010	03/05/2010	07/26/2010	09/03/2010
02/01/2010	03/12/2010	08/02/2010	09/13/2010
02/08/2010	03/19/2010	08/09/2010	09/20/2010
02/15/2010	03/26/2010	08/16/2010	09/27/2010
02/22/2010	04/02/2010	08/23/2010	10/04/2010
03/01/2010	04/09/2010	08/30/2010	10/08/2010
03/08/2010	04/16/2010	09/06/2010	10/18/2010
03/15/2010	04/23/2010	09/13/2010	10/22/2010
03/22/2010	04/30/2010	09/20/2010	10/29/2010
03/29/2010	05/07/2010	09/27/2010	11/05/2010
04/05/2010	05/14/2010	10/04/2010	11/12/2010
04/12/2010	05/21/2010	10/11/2010	11/19/2010
04/19/2010	05/28/2010	10/18/2010	11/30/2010
04/26/2010	06/07/2010	10/25/2010	12/07/2010
05/03/2010	06/14/2010	11/01/2010	12/14/2010
05/10/2010	06/21/2010	11/08/2010	12/21/2010
05/17/2010	06/28/2010	11/15/2010	12/28/2010
05/24/2010	07/05/2010	11/22/2010	01/04/2011
06/01/2010	07/12/2010	11/29/2010	01/07/2011
06/07/2010	07/16/2010	12/06/2010	01/14/2011
06/14/2010	07/23/2010	12/13/2010	01/21/2011
06/21/2010	07/30/2010	12/20/2010	01/28/2011
		12/27/2010	02/04/2011

HOLIDAY CLOSURE SCHEDULE

American Truck School, LLC observes the following holidays:

- | | |
|------------------|----------------|
| Memorial Day | Christmas Day |
| Labor Day | New Year's Day |
| Thanksgiving Day | |

ACADEMIC POLICIES

ABSENCES ♦ Absences are a disruption of a good learning environment and are discouraged. **American Truck School, LLC** operates on a weekly schedule and each day is scheduled to provide the optimum training opportunity. Daily attendance not only ensures quality training but also assists in providing potential employers with a record of our students' dedication to the training.

Students are required to call the school if they are going to be absent. Attendance is required and students are expected to attend all scheduled class times due to the limited time.

Students must arrange with the instructor for makeup work and time for classes missed. However, absences will remain on the student record.

TARDINESS POLICY ♦ Students are expected to attend all scheduled classes at the scheduled starting time and to continue as scheduled throughout the day. Students are required to call if they expect to miss the starting time for the scheduled classes, as it would be necessary to inform an employer.

LEAVE OF ABSENCE POLICY ♦ There might be, due to physical or personal problems, a need to interrupt a student's training program. This is allowed with authorization from the student's vocational rehabilitation counselor and the **American Truck School, LLC** Campus Director. The student must reschedule his/her return, in writing, to insure the availability of space and equipment. The **American Truck School, LLC** Campus Director has the final decision on the rescheduling of training.

DRESS CODE AND CONDUCT ♦ Casual dress is acceptable. Students are expected to dress appropriately for the trade and meet industry (employer) standards for grooming.

American Truck School, LLC students are expected to have regular attendance, be punctual, to complete assignments, participate in the classroom, and be respectful of fellow students completing skills exercises or over the road driving.

Students are expected to conduct themselves in a professional manner as will be required when they are employed. A student may be dismissed from school for disrespectful behavior, or for creating a safety hazard to other students, administrators or staff.

SUBSTANCE ABUSE ♦ **American Truck School, LLC** will not tolerate the use of alcohol or drugs on the premises. If an employee is under the influence of either substance while on the school premises, he/she is subject to immediate dismissal. If a student comes to school under the influence of either substance, he/she will be asked to leave. If another agency is involved, that agency will be notified. Substance abuse among students will be dealt with in a proper and legal manner.

GRADING ♦ Evaluation for a letter grade will be made through the **American Truck School, LLC** students' achievement in relation to the obtainment of specific objectives of the training course. The student grades are recorded in a permanent file with copies provided to agencies as agreed with a 'consent to share' release on file.

LETTER GRADE	PERCENTAGE %	
A	100 - 90	Excellent
B	89 - 80	Highly Satisfactory
C	79 - 70	Satisfactory
D	69 - 60	Minimal Achievement
F	59 - 0	Below Standard
I	Incomplete	Only granted after consultation with Campus Director

Academic and skills development is graded daily and a letter grade from 'A' to 'D' is assigned to each student's performance. This determination is a combination of industry standards and comparative student performance. All students receiving any score below passing (59%) in any area will be scheduled for tutoring until a passing grade has been achieved.

American Truck School, LLC requires students to maintain satisfactory progress to continue as a student in good standing. All assignments such as; pre-trip worksheets, daily logs, and driving skills will be assessed daily. Any students not achieving a satisfactory level will be scheduled for individual tutoring.

CERTIFICATE OF COMPLETION ♦ A "Certification of Completion" will be awarded each student upon the satisfactory completion of the program requirements and the recommendations of the faculty that the student is sufficiently knowledgeable for entry-level employment.

The student will obtain a CDL license upon successful completion of the DMV license exam at the completion of training.

COSTS – Four-Week Course

Course costs:

Tuition:	\$ 4,210.00
Registration:	\$ 10.00
Equipment Fees:	\$ 75.00
Total:	<u>\$ 4,295.00</u>

This includes:

- A. 160 hours of training
 - 1. 40 hours of behind the wheel training.
 - 2. 90 hours of observation and video instruction.
 - 3. 30 hours of classroom instruction.
- B. Assistance in gathering employment history information.
- C. Opportunities to meet with major trucking company recruiters.
- D. Lifelong Job Search assistance.
- E. Individual tutoring if necessary.

Additional Costs:

DOT Physical:	\$50.00
NIDA Drug Screen:	\$60.00
DMV Printout	\$ 5.00
Class A Permit	\$66.00
STRF Fee	\$10.00

COSTS – Six-Week Course

Course costs:

Tuition:	\$ 5,610.00
Registration:	\$ 10.00
Equipment Fees:	\$ 75.00
Total:	<u>\$ 5,695.00</u>

This includes:

- A. 240 hours of training
 - 1. 60 hours of behind the wheel training.
 - 2. 135 hours of observation and video instruction.
 - 3. 45 hours of classroom instruction.
- B. Assistance in gathering employment history information.
- C. Opportunities to meet with major trucking company recruiters.
- D. Lifelong Job Search assistance.
- E. Individual tutoring if necessary.

Additional Costs:

DOT Physical:	\$50.00
NIDA Drug Screen:	\$60.00
DMV Printout	\$ 5.00
Class A Permit	\$64.00
STRF Fee	\$12.50

TUITION POLICY

TUITION ♦ Private Pay students will arrange at the time of enrollment. Students referred by Vocational Counselors do not have to prepay. Major credit cards will be considered for student tuition payments if alternate programs are not available.

REFUND PROVISIONS ♦ The student has the right to cancel the agreement for a course of instruction until closing of the end of the fifth day of business after the first class that is attended. Any required books, material and registration will be billed at the contracted rate.

Cancellation shall only occur when you give written notice of cancellation at the address of the school. This can be done by mail, hand delivery, telegram. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid.

The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this agreement. The student will be given a cancellation notice form to use on the first day of class, but any written notice can be used.

If the school gives the student any equipment, including book or other materials, they can be returned at no cost, on the fifth day providing the books and materials have not been used or written on and are in good condition. Once the materials and/or books have been paid for, they belong to the student without further obligation.

If this agreement is canceled within five (5) days, the school will refund any money that has been paid, less any deduction for equipment not timely returned in good condition, within thirty (30) days after the notice of cancellation is received.

Refund example ♦ The course is 160 hours and cost is \$3495.00 tuition, \$10.00 registration fee and \$75.00 for equipment and you withdraw after completing 80 hours (50% of course). The Pro-rated refund would be \$1710.00 based on the cancellation as shown:

\$3,695.00 (amount paid for instruction) - \$10.00 registration fee
X 80 clock hours (50% of course) of instruction = \$1,842.50

Withdrawal from Course ♦ you have the right to withdraw from a course of instruction any time during the program. If you withdraw from a course of instruction after the period allowed for the cancellation of the agreement, which is until the close of the fifth day of school after you first began instruction, the school will remit a refund less registration fees of \$10.00, cost for books and materials and any other instruction received up to the date of withdrawal.

NOTICE OF STUDENT'S RIGHTS

1. You may cancel your contract for school, without any penalty or obligation on the fifth business day following your first class session as described in the Notice of Cancellation form that will be given to you at the first class you attend. Read the Notice of Cancellation form; ask the school for a sample copy.
2. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract. If you have lost your contract, ask the school for a description of the refund policy.
3. If the school closes before you graduate, you may be entitled to a refund through the Student Tuition Recovery Fund from the Bureau for Private Postsecondary and Vocational Education.

The Bureau for Private Postsecondary
and Vocational Education
PO Box 980818
W. Sacramento, CA 95798-0818
(916) 445-3427

4. **REIMBURSEMENT TO VETERANS AND ELIGIBLE PERSONS**
For information or resolution of specific payment problems, the veteran should call the DVA nationwide toll free number at 1-800-827-1000.

STUDENT TUITION RECOVERY FUND (STRF) ♦ The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by California residents who were students attending schools approved by, or registered to offer Short-term Career Training with the Bureau for Private Postsecondary and Vocation Education (Bureau).

You may be eligible for STRF if you are a California resident, prepaid tuition, paid the STRF fee, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. The school's breach or anticipatory breach of the agreement for the course of instruction.
5. There was a decline in the quality of the course of instruction within 30 days before the school closed, or if the decline began earlier than 30 days prior to closure, a time period of decline determined by the Bureau.
6. The school committed fraud during the recruitment, enrollment, or program participation of the student.

You may also be eligible for STRF if you were a student that was unable to collect a court judgment rendered against the school for violation of the Private Postsecondary and Vocational Education Reform Act of 1989.

It is important that you keep copies of the enrollment agreement, financial aid papers, receipts, or any other information that document monies paid to the school. Questions regarding STRF may be directed to the Bureau for Private Postsecondary and Vocational Education at the address previously listed.

STUDENT SERVICES

HOUSING ♦ Housing is available for **American Truck School, LLC** students that live beyond a reasonable driving distance. **American Truck School, LLC** staff will assist students with housing arrangements during the application process.

TRANSPORTATION ♦ Public transportation is available with stops located close to the Redding and Fortuna Campuses.

JOB PLACEMENT ASSISTANCE SERVICE ♦ **American Truck School, LLC** provides lifetime placement assistance to all students who have successfully completed the course. **American Truck School, LLC** offers placement assistance to each student by providing:

- a. Assistance in completing all pre-employment paperwork
- b. Direct communications with major company recruiters.
- c. FAX services for easy placement.

Placement information will be placed on file and the student will be tracked for six months to assist in building statistics for the future. **American Truck School, LLC** strives to attain the highest placement rate possible for our drivers. Students completing this training are typically entering employment at the rate of \$10.75 per hour.

STUDENT COMPLAINTS ♦ Students having a complaint against **American Truck School, LLC**, its administration or staff, may issue that complaint either in writing or by personal contact with the manager or owner. Management will investigate the complaint; discuss it with the student and/or with the students' counselor or both. If it is within the abilities of the school to correct a warranted complaint, such complaint will be corrected.

SEXUAL HARASSMENT POLICY ♦ **American Truck School, LLC** must provide a workplace and school that is free of harassment, whether it is intentional or unintentional. Employees and students will be free of harassment on the basis of race, color, religious affiliation, national origin, ancestry, physical handicap, medical condition, marital status, sex or age.

Harassment on the campus is illegal no matter what its form. Innocently intended remarks or uninvited touching can be seen as harassment. If this institution knows of conduct to be harassment, we will take immediate and appropriate corrective action.

Harassment includes, among other things, verbal, physical, sexual, or visual harassment. Sexual harassment includes conditioning, a promotion or benefits from sexual favors.

Students and staff members are required to report to management any pertinent information in regard to possible harassment.

Dismissal of both student and staff can result if allegations of harassment are proven to be true.

ACCESSIBILITY TO HANDICAPPED INDIVIDUALS ♦ **American Truck School, LLC** encourages all individuals to visit the school to determine if the facilities are adequate for their needs and/or if the training offered would be beneficial for them. All prospective students must be able to meet the medical and/or physical requirements of the Department of Transportation for Class A driver.

AMERICAN TRUCK SCHOOL, LLC TRUCKS:

SCHOOLING: 9 & 10-Speed Tractors with 45 ft. & 48 ft. Trailers



TRUCK RENTALS: International 6-Speed with a 22 ft. Flatbed Trailer



***ONE WEEK REFRESHER TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆CURRICULUM HOURS ◆

American Truck School, LLC training curriculum hours include:

Vehicle Inspections: 5.5 Hours

Walk Around Inspection	2.5
In-Cab Inspection	2.5
Brake Adjustment	.5

Drive Test Breakdown: 28 Hours

Shifting	12.0
Lane Position	2.5
Turns	2.5
Railroad Crossings	1.25
Speed Management	4.25
Hazard Perception	2.25
Braking Techniques	3.25

Skills Test Breakdown: 5.5 Hours

Straight Line Backing	1.25
Alley Dock	2.5
Parallel Parking	1.5
Measured Stop	.25

Hooking and Sliding: 1 Hour

Truck Trailer Hook-up	.5
Fifth-Wheel Slider	.25
Trailer Tandem Slider	.25

TOTAL PROGRAM HOURS 40.0

*** THESE HOURS ARE APPROXIMATE AND MAY BE ADJUSTED ACCORDING TO THE STUDENTS' NEEDS.**

***TWO WEEK REFRESHER TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆CURRICULUM HOURS◆

American Truck School, LLC training curriculum hours include:

Vehicle Inspections: 11 Hours

Walk Around Inspection	5.0
In-Cab Inspection	5.0
Brake Adjustment	1.0

Drive Test Breakdown: 56 Hours

Shifting	24.0
Lane Position	5.0
Turns	5.0
Railroad Crossings	2.5
Speed Management	9.0
Hazard Perception	2.5
Braking Techniques	8.0

Skills Test Breakdown: 11 Hours

Straight Line Backing	2.5
Alley Dock	5.0
Parallel Parking	3.0
Measured Stop	.5

Hooking and Sliding: 2 Hours

Truck Trailer Hook-up	1.0
Fifth-Wheel Slider	.5
Trailer Tandem Slider	.5

TOTAL PROGRAM HOURS 80.0

*** THESE HOURS ARE APPROXIMATE AND MAY BE ADJUSTED ACCORDING TO THE STUDENTS' NEEDS.**

***THREE WEEK REFRESHER TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆CURRICULUM HOURS ◆

American Truck School, LLC training curriculum hours include:

Classroom: 15 Hours

Orientation	1.0
D.O.T. Rules & Regulations	1.0
Log Book Hours of Service	11.0
Air Brakes	1.0
CDL Written Tests	1.0

Vehicle Inspections: 16.5 Hours

Walk Around Inspection	7.0
In-Cab Inspection	7.0
Brake Adjustment	2.5

Drive Test Breakdown: 69.0 Hours

Shifting	34.0
Lane Position	6.0
Turns	6.0
Railroad Crossings	3.0
Speed Management	9.0
Hazard Perception	3.0
Braking Techniques	8.0

Skills Test Breakdown: 16.5 Hours

Straight Line Backing	3.5
Alley Dock	7.0
Parallel Parking	5.0
Measured Stop	1.0

Hooking and Sliding: 3 Hours

Truck Trailer Hook-up	1.0
Fifth-Wheel Slider	1.0
Trailer Tandem Slider	1.0

TOTAL PROGRAM HOURS 120.0

*** THESE HOURS ARE APPROXIMATE AND MAY BE ADJUSTED ACCORDING TO THE STUDENTS' NEEDS.**

***FOUR WEEK REFRESHER TRAINING SCHEDULE
TRACTOR TRAILER OPERATOR PROGRAM**

◆CURRICULUM HOURS ◆

American Truck School, LLC training curriculum hours include:

Classroom: 30 Hours

Orientation	3.0
D.O.T. Rules & Regulations	3.0
Log Book Hours of Service	19.0
Air Brakes	2.0
CDL Written Tests	3.0

Vehicle Inspections: 22 Hours

Walk Around Inspection	10.0
In-Cab Inspection	10.0
Brake Adjustment	2.0

Drive Test Breakdown: 82 Hours

Shifting	32.0
Lane Position	9.0
Turns	9.0
Railroad Crossings	5.0
Speed Management	9.0
Hazard Perception	9.0
Braking Techniques	9.0

Skills Test Breakdown: 22 Hours

Straight Line Backing	5.0
Alley Dock	10.0
Parallel Parking	6.0
Measured Stop	1.0

Hooking and Sliding: 4 Hours

Truck Trailer Hook-up	2.0
Fifth-Wheel Slider	1.0
Trailer Tandem Slider	1.0

TOTAL PROGRAM HOURS 160.0

*** THESE HOURS ARE APPROXIMATE AND MAY BE ADJUSTED ACCORDING TO THE STUDENTS' NEEDS.**